

Cancellation Policy

Please note that the full fee will be charged if a booking is cancelled within two weeks of the event.

If the cancellation is within 4 weeks, 50 percent of the agreed fee will apply.

Should an event be cancelled, all overhead costs incurred for the original booking will be recovered, e.g. any pre-paid travel, accommodation and photocopying where applicable.

In the event of an Ofsted inspection taking place on the date booked, we appreciate email notification as soon as is possible. If the event is postponed to the nearest possible date agreed by both parties, there will be no cancellation fee.

If the agreed support is for an individual, and that person is ill or otherwise unavailable on the pre-booked date, we are able to support another member of staff on the day. Otherwise the cancellation fees stated usually apply.

In the event of Primary Education Advisors cancelling due to illness, or in an unavoidable emergency situation, there will be no fee charged, as is only fair.

Please see our website:

primaryeducationadvisors.co.uk

For more information about how we help school(s) and educational organisations.

For bookings and queries:

Email: hello@primaryeducationadvisors.co.uk